

# Labor-Management Council

## Meeting Agenda

November 30, 2020, 10am-11am

Zoom (virtual meeting)

LMC membership (UFC): Gary Bartlett, Kara Gabriel, Amy Hoover, Paul James

LMC membership (CWU): Charlene Andrews, Tim Englund, Jill Hernandez, Jeff Stinson

- Approval of agenda
- Summary of matters discussed at the previous meeting (2/28/20):
  - New Interfolio software for review, promotion, and tenure: Andrews continues to meet with Interfolio. Cost will be \$40,000-\$60,000 per year. Won't be ready for 20-21. Seems likely to help evaluators, but may cause problems for sys-admins.
  - NTT dev. funds: concern that funds are depleted too quickly, in part because some are buying office supplies, which departments should provide. But since TT faculty can buy such supplies with their funds, the same should apply to NTTs.
  - Process for approving overloads: especially in CEPS, pay is often delayed past the 10-day window mandated by state law. It was proposed that Bartlett and Franken would send a memo to faculty, and meet with ADCO.
  - CEPS college guidelines: work on the new guidelines was reported to be ongoing, and was expected (per Ballard) to take the rest of the 19-20 year to finish.
  - Compensation for FlexIT instructors in ITAM: pay is now bimonthly, as with regular classes. (The AG's office says there's still a conflict of interest when students don't complete in the designated time, but Andrews was not sure why.)
  - Assistant / Associate chairs: appointed or elected? There was disagreement over whether the CBA rule (that chairs are elected) applies. May need to be bargained.
  - Predisciplinary meetings & minority faculty: minority faculty are usually alone with three white admins/faculty. Suggestion: create a pool of people who can be called upon for support. Bartlett to discuss with UFC Executive Board.
- Note: the next LMC meeting after 2/28 had been scheduled for 4/24, but Covid-19 caused it to be abandoned. Most of the above issues have therefore not been followed up on.
- Old business / Updates
  - Update on new Interfolio software
  - Process for approving overloads
  - CEPS college guidelines
  - Assistant / Associate chairs

- Predisciplinary meetings & minority faculty
- New business
  - Multi-factor authentication for logging into the CWU network
  - Proposed changes in conflict of interest disclosures
  - Advising model changes (as announced by Provost on Nov. 12)
- Next scheduled meeting: TBA
- Adjournment